

Minutes of the  
Dodge County Highway Committee Meeting  
June 25, 2020

**CALL TO ORDER:** The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:00 a.m. on June 25, 2020 in in the Dodge County Highway building.

**ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD SUPERVISOR**

**ATTENDANCE:** The following members were present – Jeffrey Caine, Richard Fink, David Frohling, Jeff Berres, and Dale Macheel. There were no non-Committee County Board Supervisors in attendance. Commissioner Brian Field and Assistant Commissioner Nathan Kempke were also present. Finance Director Dave Ehlinger was present for part of the meeting.

**PUBLIC COMMENT:** There were no public comments.

**APPROVE MINUTES OF THE JUNE 5, 2020 MEETING:** Motion by Frohling and seconded by Macheel to approve the minutes of June 5, 2020. Motion carried.

**COMMITTEE REPORTS:**

- Highway Condition/Safety Concerns – The speed limit on CTH M (STH 16 – CTH E) was discussed. No action was taken.

**COMMISSIONER'S REPORTS:**

- Airport Hangar Building Roof Replacement Update – Kempke reported that bids are being actively solicited for replacing the failing rubber roof on the main hangar building at the airport.
- Surplus Equipment Auction Updates – Field presented results of bids received for the sale of surplus equipment at recent on-line auctions with Wisconsin Surplus and Dave Bell Auctions.

**PROJECT UPDATES:**

- Onyx Pavement Seal – H. G. Meigs is applying Onyx pavement sealer to various county highways and is expected to complete their contract by July 15<sup>th</sup>.
- CTH M (Watertown – Juneau) – The binder lift of asphalt has been installed on this section of CTH M. Shouldering and temporary striping is complete and it is open to traffic. Surface paving is scheduled for later this season.
- Reeseville Shop – The Reeseville shop replacement project is progressing as scheduled. An option to pave the exterior traffic areas with concrete in lieu of asphalt was discussed. It was the consensus of the Committee to maintain the current plan and pave with hot mix asphalt.

**HIGHWAY DEPARTMENT POLICY MANUAL REVIEW:** The Highway Department policy manual was reviewed and discussed. No action was taken.

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**WEBSITE REVIEW:** The Committee was introduced to the Highway Department web page and interactive mapping feature.

**REVIEW, CONSIDER, AND POSSIBLY TAKE ACTION ON THE FOLLOWING:**

- **ATV – UTV Policy Revision** – Motion by Caine and seconded by Berres to allow the Commissioner to revise the ATV-UTV permit application and retainage process to better serve the route sponsors and streamline the accounting process. Motion carried.
- **Airport Hangar Lease Transfer** – Motion by Fink and seconded by Macheel to approve the hangar lot lease transfer for Lot #4 from Robert Kreutzmann to Christopher Batterman. Motion carried.

**2020 AND 2021 BUDGET REVIEW:** A preliminary overview of anticipated 2021 revenue reductions was discussed.

**CAPITAL PROJECT FUNDING OPTIONS:** The Committee discussed several options for increasing highway improvement funding. It was agreed that a joint meeting of the Highway Committee and the Finance Committee would be requested for July 13<sup>th</sup>.

**DETERMINE NEXT MEETING DATE AND TIME:** The next meeting will be a joint meeting with the Finance Committee on July 13<sup>th</sup>.

**FUTURE AGENDA ITEMS:** Highway improvement project funding options and utility accommodation policy review.

**FIELD REVIEW CTH KW (LOWELL – STH 26) RURAL ROADSIDE VEGETATION MANAGEMENT PILOT PROGRAM:** There was no field review.

**ADJOURN:** The meeting adjourned at 10:31 a.m.

  
Jeffrey Caine – Chairman

  
Dale Macheel – Secretary

**Disclaimer:** The above minutes may be approved, amended, or corrected at the next Committee meeting.